



COMMUNITY CONSULTATION GROUP MEETING

Wednesday 26 November 2008, 7.00pm – 9.30pm

Venue: Lacepede Bay Motel Meeting Room

MINUTES

ATTENDEES:

Chairman	Grant King
Community Representatives	Peter Andrews, Darren Trotter, Peter Carslake, Keith McBride
Local Government Representative	Councillor Alan Olley
Hybrid Energy Representatives	Barry Ford and Rachael Galwey
Independent Facilitator	Georgina House

APOLOGIES: Nil

1. WELCOME AND HOUSEKEEPING

Grant King opened the meeting and welcomed participants.

All members introduced themselves and provided a short background about their interests in the local area and the FuturGas Project.

2. REVIEW AND ENDORSEMENT OF TERMS OF REFERENCE AND ROLES AND RESPONSIBILITIES

Georgina House briefly outlined the Terms of Reference and Roles and Responsibilities documentation, and reiterated that the key purpose of the FuturGas Community Consultation Group (CCG) is to:

- Allow for the exchange of information and advice between Hybrid Energy Australia and the community;
- Provide a mechanism for gathering local knowledge and input into project planning studies and process; and
- Assist Hybrid Energy Australia to identify local issues and discuss appropriate strategies relating to the project.

Georgina indicated the only adjustment to the Terms of Reference related to the number of representatives. Originally the proposal was for the FuturGas CCG to consist of seven representatives, whereas the actual membership grew to eight representatives, due to the number of applications received.

Action:

Georgina House to update the Terms of Reference to refer to eight representatives rather than seven.

A point of clarification was raised by Keith McBride regarding confidential information. Rachael Galwey and Barry Ford confirmed that all matters discussed at the FuturGas CCG meetings would be able to be discussed with the community.

Rachael Galwey confirmed that minutes of CCG meetings would be open, and distributed to the CCG members as well as placed on the Hybrid Energy Australia website for general public and media review at www.hybridenergyaustralia.com.au.

The appropriateness of a proposed sitting fee for the four Community Representatives (to accommodate operating expenses) was questioned by Peter Andrews. Following discussion, it was agreed that each Community Representative would discuss their needs with Rachael Galwey following the meeting.

Action:

Hybrid Energy Australia to contact each Community Representatives to follow-up individual arrangements for proposed sitting fee.

3. MEDIA ENQUIRIES

Rachael Galwey outlined the company's media management strategy.

Rachael advised that her role as media liaison provides a centralised contact point for timely processing of media enquiries and that Barry Ford in his role as Managing Director of Hybrid Energy, is the only nominated official spokesperson for the company.

To ensure continuity, Rachael recommended a similar centralised approach be adopted for media enquiries regarding the FuturGas CCG (as specified in the Terms of Reference and Roles and Responsibilities documentation), whereby all media enquiries be received by herself and/or Grant King; and that Grant King in his role as Chairman of the CCG, be the only nominated official spokesperson for the FuturGas CCG.

Discussion followed and members agreed that Grant King should be the only official spokesperson for the CCG, and that any media enquiry received directly by any Community Representative, would be redirected to either Rachael or Grant for an official statement.

4. COMPANY AND FUTURGAS PROJECT OVERVIEW

Barry Ford provided an outline of Hybrid Energy Australia and the Project, addressing the following broad topics:

- Global Oil Price
- Australian Oil Dependence
- Future Gas Project Evolution
- Key Products
- The Kingston Resource
- The Coal-To-Liquids (CTL) Process
- Carbon Dioxide Capture and Storage
- 2008 Events and Milestones
- Financial Aspects
- Staffing
- Next Steps

Members asked a range of questions seeking clarification on various issues.

Action:

- Rachel Galwey to post a hard copy of the company's PowerPoint presentation to all CCG Members for their information and to also make this available from the company's website.
- Rachael Galwey to post a hard copy of the Letter to the Editor of the Coastal Leader regarding carbon dioxide capture and storage to all CCG Members, as well as the two responses, one of which specifically discussed the natural escape of CO₂ from Lake Nyos, which incident was raised at the meeting.

5. COMMUNITY INFORMATION DAY DISCUSSION

Rachael Galwey outlined the purpose and format of the Community Information Day to be held on Thursday 27 November 2008 at the Lacepede Bay Motel in the Meeting Room from 11.30am to 9.00pm.

Poster displays covering a range of topical project issues have been prepared for viewing by community members at anytime throughout the 9.5 hour period.

Staff members will be available onsite to answer questions, and a formal feedback form is available for completion by community members, to assist with identification of community issues.

Rachael also indicated that following a recommendation from the Kingston Branch of the Farmers' Federation, arrangements have been made for the company to attend the Lucindale Field Days in the Lifestyle Pavilion on 20-21 March 2009.

Rachael advised that the engagement of stakeholders, community and media is an ongoing process. Members were invited to suggest additional ideas to engage the community. Suggestions included:

- Develop and distribute a Project Brochure in the area.
- Place the Community Information Day posters on the company's website.
- Provide information to school students.
- Provide information to the community gradually, don't rush in.
- Consult with people further afield including Salt Creek, Naracoorte, Lucindale, Keith and Robe given the significance of the Project to the region, with possibly holding future meetings at various regional centres and providing Project briefings to the regional Councillors.

Action:

- Rachel Galwey agreed that the Community Information Day posters would be placed on the company's website.

6. COMMUNITY REPRESENTATIVE REQUIREMENTS AND SPECIAL INTEREST AREAS

Grant King invited each Community Representative to outline their special interests and key issues; these included:

- 6.1 Darren Trotter – Limited infrastructure in the Kingston area and the need to plan for growth in the event the Project comes online. For example: power supply, suitably zoned land for light and heavy industry, other services and facilities that may need to be upgraded, expanded or provided before the Project becomes operational.
- 6.2 Darren Trotter and Cr Alan Olley – Review of the town planning of Kingston Township to accommodate growth (current review of the Development Plan is underway and likely to be completed in the next 10–12 months). The company should consider the demand its Project would place on services and facilities and factor this knowledge into the Development Plan review process.
- 6.3 Keith McBride – Landholders who will be directly affected need to be satisfied and engaged in the process.
- 6.4 Keith McBride – The company needs to understand and integrate with proposed drainage and reflows projects through the study area; this will need to include consultation with the Upper South East Drainage stakeholders.
- 6.5 Keith McBride and Peter Carslake – Protection of native vegetation.
- 6.6 Keith McBride, Peter Carslake and Peter Andrews – Water aquifer management.
- 6.7 Peter Carslake – Management of sodium levels.
- 6.8 Peter Andrews – Carbon dioxide emissions from the proposed power generation plant.
- 6.9 Darren Trotter and Cr Alan Olley – Opportunity for power generated from the Project to improve power supply to the Kingston/Cape Jaffa/Robe areas. Discussions with power industry needed to understand existing situation and potential opportunities.

7. LISTING OF AGENDA ITEMS FOR NEXT MEETING

Georgina House suggested agenda items for future meetings. Members discussed and agreed to adopt the following framework for future meetings:

- Welcome and Introduction
- Minutes of Previous Meeting
- Progress Report on Project, and technical presentations where appropriate
- Progress Report on Community Engagement
- Discussion around Key Issues (top 5 issues)
- Next Steps
- Any Other Business
- Date of Next Meeting

8. CONFIRMATION OF NEXT MEETING DATE AND FUTURE MEETING SCHEDULE

Members agreed to hold the next meeting just prior to the proposed Lucindale Field Days in March 2009 at the same time and place; ie the next meeting will be held on Wednesday 18 March 2009 between 7.00pm to 9.30pm at Lacepede Bay Motel Meeting Room.

9. ANY OTHER BUSINESS

9.1 Discussion about the frequency of meetings – Members agreed that at this stage quarterly meetings, given the committee is primarily a “responding” committee rather than a “doing” committee, is appropriate. Members agreed to monitor the need to adjust the frequency of meetings as the Project proceeds.

9.2 Communication process between meetings – Members agreed that issues and other important feedback should be provided to Rachael Galwey directly between meetings rather than waiting for each quarterly meeting. Rachael to also respond to members as appropriate in between meetings.

9.3 Vice-Chair role – Members agreed to elect a Vice-Chair on a meeting-by-meeting basis as required.

THE MEETING WAS CLOSED BY THE CHAIRMAN AT 9.40PM.

ITEM NO	ACTION	RESPONSIBLE	TIMEFRAME	STATUS
1	Amend Terms of Reference to include an extra Community Representative increasing the committee membership to eight.	GH	Dec '08	COMPLETED
2	Post copy of the Letter to the Editor of the Coastal Leader and the company's and Professor Kaldi's response, to CCG members regarding carbon dioxide capture and storage issues.	RG	Dec '08	COMPLETED
3	Hybrid Energy Australia to discuss with each of the four Community Representatives if they wish to access the sitting fee offered to cover expenses, and obtain financial details to facilitate.	RG/VB	Dec '08	IN PROGRESS
4	Post a copy of the Powerpoint presentation by Barry Ford to all CCG members and also post this to the company website.	RG	Dec '08	COMPLETED
5	Book meeting room and catering for next meeting on 18 March 2009 at 7.00pm.	RG	Dec '08	COMPLETED
6	Minutes of Meeting to be placed on Hybrid Energy Australia's website following distribution to Community Representatives.	RG	Dec '08	IN PROGRESS
7	Community Information Day posters to be placed on the company's website.	RG	Dec '08	IN PROGRESS
8	Hybrid Energy Australia to discuss ideas presented by Community Representatives and the Chairman for further engaging the wider community and report actions at next meeting.	RG/BF	March '08	IN PROGRESS
9	Hybrid Energy Australia to consider Community Representative comments regarding special interest areas and provide progress report at next meeting.	RG/BF	March '08	IN PROGRESS